

# Comal County Emergency Services District No. 7

## Minutes of February 19, 2026 Meeting

### 1. Call To Order

A regular meeting of the Board of Commissioners of Comal County Emergency Services District No. 7 (District) was held at 550 Landa Street, New Braunfels City Hall, and was called to order at 8:30 A.M. by President James Frye.

### 2. Moment of silence to honor Judge Sherman Krause.

Board President James Frye asked the attendees to observe a moment of silence in remembrance and to honor Comal County Judge Sherman Krause.

### 3. Statement Of Quorum

The following Commissioners were present: James Frye, Christine Seidel, Kim Carroll, Greg Drake, and Mark Kauzlarich. A quorum was declared. Also, in attendance were New Braunfels Fire Department Chief Ruy Lozano, Assistant Chief Michael Wehman, Training Division Chief Chris Nored, Lieutenant Reyes Villarreal, Assistant City Manager Sandy Paulos, and New Braunfels Professional Firefighters Association President James Sellers.

### 4. Approval of Minutes of Prior Meeting

Board members reviewed meeting minutes from the January 15, 2026 regular board meeting. Commissioner Seidel moved to approve the minutes as presented, and Commissioner Drake seconded the motion. After discussion, the motion carried by majority vote.

### 5. Citizen Comment (Any individual may make a presentation relevant to the business of the District not more than three (3) minutes to the Board of Emergency Services Commissioners, after executing the proper form, which may be obtained from the Secretary)

There were no citizens in attendance to make comments.

### 6. Review City Call Report

Chief Wehman presented the January 2026 Call Report as follows:

- There were 137 calls in Emergency Services District No. 7, which was 11.3% of the total calls (1209) for the month.

### 7. Receive monthly report from the Fire Chief regarding emergency operations related to fire suppression and EMS response times, call volume, personnel staffing and training, management activities, communications and public information activities.

Chief Wehman reported the following:

- There are 5 firefighter positions that are vacant which will be posted for "Paramedic

Only” applications.

- There will be 8 promotions on March 2nd.
- Nbfd is planning a transition to a “Station Captain” system of operation.

Chief Nored reported that the current paramedic class will be completed on February 25th. The next class will begin on February 28<sup>th</sup> with 13 students. There are currently 22 firefighters which are not paramedics. Nbfd plans to reach the “100% Paramedic” goal by May of 2028.

Sandy Paulos stated that there was no activity to report for January.

**8. Discussion and consider taking action on Chief Lozano staffing request for ESD7.**

Chief Lozano made a presentation regarding additional staffing positions which are needed to address the growth in the ESD7 service area.

No action was taken by the Board.

**9. Receive report from Treasurer and consider taking action, including the monthly financial report.**

Commissioner Kauzlarich presented the treasurer’s report through January 31, 2026, as follows:

- Current assets in checking and saving accounts - \$21,846,565
- Revenue January 2026 – \$2,403,851
- Expenses January 2026 - \$297,300
- Current accounts payable - \$756,558

Commissioner Kauzlarich moved to approve the Treasurers Report as presented, and Commissioner Drake seconded the motion. After discussion, the motion carried by majority vote.

**10. Discuss and consider action on payment of bills.**

There were 7 checks presented for payment:

- |                                                       |             |
|-------------------------------------------------------|-------------|
| • Carlton Law Firm PLLC for contracted legal services | \$ 627.00   |
| • Comal Appraisal District                            | \$ 7,273.44 |
| • Comal County Tax Assessor                           | \$ 469.34   |
| • Kim Carroll for expense reimbursement               | \$ 488.84   |
| • Christine Seidel for expense reimbursement          | \$ 88.63    |
| • Greg Drake for expense reimbursement                | \$ 440.89   |
| • Mark Kauzlarich for expense reimbursement           | \$ 811.90   |

Commissioner Kauzlarich moved to approve the payment of bills as presented and Commissioner Carroll seconded the motion. After discussion, the motion carried by majority vote.

**11. Discussion and consider engagement of an auditor to perform FY2025's audit.**

Commissioner Seidel led a discussion regarding a letter of engagement submitted by Haynie and Company to perform the FY 2025 audit.

Commissioner Carroll moved to approve and execute the letter of engagement submitted by Haynie and Company and Commissioner Drake seconded the motion. After discussion, the motion carried by majority vote.

**12. Discussion of the notice regarding the Cambridge Gate in Havenwood Subdivision.**

Board members discussed recent problems with the Cambridge Ave. emergency access gate between the River Chase and Havenwood subdivisions. The gate was apparently left open by NBU personnel. NBFD investigated the situation and coordinated removal of an unauthorized lock on the gate with the Havenwood property manager. The situation was resolved to the satisfaction of the NBFD and the ESD7 Board.

**13. Discussion about 2026 SAFE-D Conference.**

Commissioners Kauzlarich, Drake, and Carroll provided a recap of their attendance at the 2026 SAFE-D Conference which was held in San Antonio January 29-31. There was a discussion by board members regarding the training received by the attendees.

**14. Discussion about required training hours for Commissioners to report.**

Board members discussed the continuing education/training required under chapter 775 of the Texas Health and Safety Code.

**15. Discussion and consider taking action to have SLI Group, Inc. give a presentation regarding Fire Station 8.**

Commissioner Drake provided a recap of discussions with the SLI Group regarding the design-build method of project delivery for fire station design and construction. He said that he would arrange a date for a presentation by SLI Group representatives regarding the design-build process. No action was considered or taken on this item.

**16. Discussion and consider taking any related action on the City of New Braunfels' Limited Purpose Annexation of Lots 1, 2, 3, and 4, Block I, Mayfair-North Ransom Commercial Subdivision.**

The Board discussed and acknowledged the current list of Limited Purpose Annexation tracts in the Mayfair development. No action was considered or taken on this item.

**17. Discussion and consider taking action on Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement.**

Commissioner Seidel discussed the requirement for financial and tax reporting for ESD7. She told the Board that she had discussed the requirements with Patricia Wagner and that she would use the State Comptroller's online reporting system.

**18. Next meeting (agenda items and/or new/old business).**

The next regular board meeting will take place at 8:30 a.m., March 19, 2026, 550 Landa Street, New Braunfels City Hall.

**19. Adjournment:** There being no further business, the meeting was adjourned at 10:30 a.m.



Kim Carroll, Secretary